LIVINGSTON COUNTY COMMUNITY MENTAL HEALTH AUTHORITY BOARD
622 E. GRAND RIVER AVENUE, HOWELL, MI 48843 – BOARD ROOM

MEETING MINUTES
FULL BOARD
TUESDAY, DECEMBER 09, 2025

Approved

MEMBERS PRESENT:	☐ **OPEN SEAT** (VACATED BY S. SLATON)	☒ **M. IKLE**
	☐ **OPEN SEAT** (VACATED BY M. KOZAK)	☐ **C. NAGY**
	☐ **OPEN SEAT** (VACATED BY J. PFEFFER)	☒ **M. PIZZIMENTI**
	☒ **L. BERRY-BOBOVSKI**	☒ **M. SERIO -** VICE & COMM. CHAIR
	☐ **P. BRIDGE**	☒ **S. VANDEMERGEL**
	☒ **R. GARBER –** BOARD CHAIR	☒ **A. YURKANIN**
MEMBER(S) ABSENT:	**P. BRIDGE, C. NAGY**	
OTHERS PRESENT	C. CONKLIN K. AULETTE A. BOWERS	

1. **CALL TO ORDER**: Meeting called to order by: **R. Garber** at **6:00 PM**.

2. **ROLL CALL**

3. **APPROVAL OF AGENDA: AGENDA DATED DECEMBER 09, 2025**

☒ **MOTION TO APPROVE THE AGENDA, AS PRESENTED.**
☐ **MOTION TO APPROVE THE AGENDA, AS MODIFIED:**
MOVED BY: S. Vandemergel / SECONDED BY: L. Berry-Bobovski
☒ **MOTION PASSED 7 / 0**
☐ **MOTION FAILED**

4. **CALL TO THE PUBLIC:** ☒ **None.** ☐

5. **APPROVAL OF MINUTES: MINUTES OF MEETING DATED NOVEMBER 25, 2025**

☒ **MOTION TO APPROVE THE MINUTES, AS PRESENTED, AND WAIVE THE READING THEREOF.**
☐ **MOTION TO APPROVE THE MINUTES, AS MODIFIED:**
MOVED BY: A. Yurkanin / SECONDED BY: S. Vandemergel
☒ **MOTION PASSED 7 / 0**
☐ **MOTION FAILED**

6. BOARD ADMINISTRATION: ☐ None ☒ Item(s) Noted Below

a) Per-Diem for Special Meetings / Functions: ☒ None ☐ Items Noted Below:

b) Event Announcement(s): ☐ None ☒ Item(s) Noted Below

- LCCMHA 2025 Holiday Party: Tuesday, December 17, 2025, 3:30 pm to 5 pm in the Board room at 622 East Grand River, Howell, MI.

c) **2026 BOARD OFFICERS - NOMINATING COMMITTEE RECOMMENDATIONS**

Discussion was held. The 2026 Board Officers Nominating Committee, Chaired by S. Vandemergel, recommended the reappointment of R. Garber, Board Chair, and M. Serio, Vice Chair & Ways and Means Committee Chair. A. Yurkanin was nominated as Board Secretary.

MOVED BY: S. Vandemergel/ SECONDED BY: L. Berry-Bobovski

Motion to approve the Nominating Committee's recommendations for 2026 LCCMHA Board Officers, which are as follows:

- Board Chair: Roxanne Garber
- Vice Chair & Ways and Means Committee Chair: M. Serio
- Secretary: A. Yurkanin

☒ **MOTION PASSED 7 / 0**

☐ **MOTION FAILED**

7. CONSENT AGENDA:

8. EXECUTIVE DIRECTOR'S REPORT:

a.) Delegated Contract December 2025 Report / Informational

b) Wait List Update / Informational

c) Agency & Community Updates / Informational

9. WAYS & MEANS COMMITTEE – MOTION RECOMMENDATIONS:

a) MERS DB COLA / INFORMATIONAL

Discussion was held. The Board discussed information provided from MERS on a MERS DB 1% or 2% COLA for LCCMHA Retirees.

MOVED BY: M. Ikle/ SECONDED BY: NO SECOND MOTION

Motion to approve a MERS DB 2% COLA from MERS DB retirees: which requires a lump sum payment of $332,796.00. Effective 01/01/2026.

☐ **MOTION PASSED**

☒ **MOTION FAILED** (NO SECOND MOTION)

MOVED BY: M. Serio/ SECONDED BY: S. Vandemergel

Motion to approve a MERS DB 1% COLA from MERS DB retirees: which requires a lump sum payment of $166,476.00. Effective 01/01/2026.

☐ **MOTION PASSED 0 / 0**

☒ **MOTION FAILED** 3 **/ 4 (M. IKLE, R. GARBER, M. PIZZIMENTI, AND A. YURKANIN – NAY)**

MOVED BY: M. Ikle/ SECONDED BY: M. Pizzimenti

Motion to approve a MERS DB 2% COLA from MERS DB retirees: which requires a lump sum payment of $332,796.00. Effective 01/01/2026.

☒ **MOTION PASSED 4 / 3 (S. VANDEMERGEL, L. BERRY-BOBOVSKI, A. YURKANIN - NAY)**

☐ **MOTION FAILED**

b) EXECUTIVE DIRECTOR REGIONAL AND LOCAL POLICY SUMMARY / INFORMATIONAL

c) CMHPSM REVISED POLICY: 494 ASSESSMENT AND REASSESSMENT

Discussion was held.

MOVED BY: M. Serio / SECONDED BY: M. Pizzimenti

Motion to approve revised CMHPSM Policy #494: Assessment and Reassessment. Effective once Regionally approved.

☒ **MOTION PASSED 7 / 0**

☐ **MOTION FAILED**

d) LCCMHA REVISED POLICY: 322 EMPLOYEE INCIDENT: INJURY / ACCIDENT (EIIA) REPORTING

Discussion was held.

MOVED BY: A. Yurkanin/ SECONDED BY: M. Ikle

Motion to approve LCCMHA Revised Policy 322: Employee Incident: Injury / Accident (EIIA) Reporting. Effective 12/10/2025.

☒ **MOTION PASSED 7 / 0**

☐ **MOTION FAILED**

e) COMMUNITY CATALYSTS DEVELOPMENT COMPANY (CCDEVCO) RENEWAL FOR THE USE OF BETHEL SUITE, ROOM 6

Discussion was held.

MOVED BY: M. Serio / SECONDED BY: M. Pizzimenti

Motion to approve the Rental Agreement between the Community Catalysts Development Company and Livingston County Community Mental Health Authority for the use of Bethel Suites- Room 6 at rates, as presented. Effective 1/1/2026 to Ongoing.

☒ **MOTION PASSED 7 / 0**

☐ **MOTION FAILED**

10. CMHPSM (REGION 6): ☐ None ☒ Item(s) Noted Below

a) Event Announcement(s): ☐ None ☒ Items Noted Below

- Next Regional Board Meeting Date: 12/10/2025

11. CMHAM: ☐ None ☒ Item(s) Noted Below

a) Event Announcement(s): ☒ None ☐ Items Noted Below:

12. BOARD CORRESPONDENCE: ☒ None ☐ Item(s) Noted Below

13. NEW BUSINESS: ☒ None ☐ Item(s) Noted Below

14. OLD BUSINESS: ☒ None ☐ Item(s) Noted Below

a) Parking Lot Items:

15. CALL TO THE PUBLIC: ☒ No Response ☐

16. ADJOURNMENT: THE MEETING ADJOURNED AT 7:05 PM

RESPECTFULLY SUBMITTED: **APPROVED BY:**

Angela Bowers
RECORDING SECRETARY

Roxanne Garber
BOARD CHAIR

Date